

November 17<sup>th</sup>  
1:30

PLANNING TEAM MEETING

OCTOBER 27, 1991

The second Planning Team meeting was held in St. Monica's rectory on Sunday, Oct. 27, 1991 at 1:30 P.M.

Minutes: p.1, line 10, add "planning" between the...team. p.1, line 11, add Pastoral Center between The...team.

Concerns were voiced about the procedures and processes for setting up the parameters by the Pastoral Center team. Kathy Cannon explained that the Planning Team organization at the Pastoral Center was not a set group but was flexible so that it could include those individuals who possess concrete knowledge of the concerns of the parishes involved. Kathy assumed the three pastors will be invited to be present at the Pastoral Center team's initial stages of setting parameters which should be reactive to the parishes needs rather than conclusive.

Kathy asked Fr. Fleming if his parish was ready to make a commitment to our group so that the Pastoral Center team would know whether to work on one model or two models.

Fr. Fleming expressed concern about providing members for the planning team as interpreters for his people cannot work for more than 30 to 45 minutes. He felt his parish is optimistic and enthusiastic over the change. He would have a clearer picture after his Parish Council meeting tomorrow. Since the three parishes have already invited his parish into the process we will be as helpful as possible to facilitate his community's familiarizing themselves with us. As to whether we are communities St. Mary's needs, Father stated that about 25% of his parish is or has been from the 19th Ward.

Karen Miller presented a breakdown of need and staff into categories. These are attached separately. OLGCC shares the Youth Minister but has a separate Religious Education person.

Each parish has its own uniqueness in the area of liturgy and it should remain that way.

In the area of Social Justice consolidation of Social Justice committees should be considered in some particular areas rather than each parish dealing with the same issue using three different people. How to address the needs of Social Justice and how it will effect the staff needs to be considered. Will one group instead of three be more difficult or easier? How will the focus of the staff person be determined? Father Ring will prepare a breakdown into ministry and staff persons.

The Pastoral Review Reports showing the long range and short range goals were presented. All parishes have worked on the short range goals. See attached PRR sheet. As to change in the 19th Ward Kathy Cannon presented a packet of statistical data compiled by Fr. Peter Bayer based on the 1980 census which includes demographics, total parishes in the area, housing statistics, etc. According to the 1980 census OLGCC had 80% home ownership and 17% non-owned while both St. Augustine's and St. Monica's had 55% home ownership and 45% rental property. Sharon will break down these statistics for us.

Both Fr. Bayer and Kathy will try to obtain 1990 census data and maybe 1992 projections. Also Fr. Bayer may obtain an ethnic make-up of the area. OLGC would like an accurate determination of its parish boundaries. The opening of the footbridge over the river to the U of R could change the current make-up of the 19th Ward. We need information on planned development.

Prayer services and future parish gatherings were determined. Each parish will schedule one for its own people and then have a common meeting. Ongoing projects are prayers of the faithful, homily references, Holy Day schedules. In November OLGC will expand their Nov. 21st Soup Supper to a joint parish project. It will start with mass at 5:30 P.M. with supper about 6 P.M. and a speaker from St. Joseph's House of Hospitality. Program runs to 7:30 P.M. There is a donation at the door.

OLGC and St. Monica's will schedule a parish convocation at the end of the month. In December a pulpit exchange will take place the second week, Dec. 7 & 8th to have the people experience different styles of worship. A Holy Hour will be scheduled and a 4 parish meeting will be held at St. Augustine's on Dec. 8th. In January a convocation in prayer will be held at St. Monica's on the 12th. St. Mary's will do the liturgy.

An overview of Bishop Clark's letter was tabled until the next meeting. Each parish will provide and outline on items a to d.

Sr. Mary Anne Binsack will be invited to attend to discuss St. Monica's school and its relationship to the configuration. The question of a joint parish project or a diocesan school needs to be addressed as well as the question of how this would effect OLGC's relationship with Holy Family.

Father Bob Gaudio will be chairperson for future meetings.

Next meeting is scheduled for Sunday Nov. 17, 1991 at 1:30 P.M. at St/ Monica's rectory if St. Mary Anne is available. Otherwise it will be Nov. 22 at 7:30 P.M. Another meeting will be Sunday Dec. 1, 1991 at 1:30 P.M.

TOTAL PAID STAFF AMONG ALL FOUR PARISHES:

1. Pastors = 3 6/7
2. Pastoral Associates = 2 Full
3. Deacon = 1 Part-time; 1 on sabbatical\*
4. Pastoral Visitor = 2 Part-time
5. Director of Evangelization = 1 Full
6. Adult Education = 1 Part-time
7. Youth Minister/Religious Ed = 1 Full; 1 on sabbatical\*
8. Education Assistant = 1 Full; 1 Part-time
9. Secretary = 3 Full
10. Business Manager = 1 Part-time
11. Bookkeeper = 1 Part-time
12. Music Director = 3 Part-time
13. Cleaners = 5 Part-time
14. Janitor = 1 Full
15. Coordinator of Interpreters = 1 Full
16. Interpreters = 4

\*same person

PASTOR

St. A. Full  
OLGC 6/7  
St. M. Full  
St. My. Full

PASTORAL ASSOCIATE

St. A. Full  
OLGC Full  
St. M. ----  
St. My. ----

DEACON

St. A. p/t  
OLGC ----  
St. M. ----  
St. My. (sab)\*

PASTORAL VISITOR

St. A. ----  
OLGC ----  
St. M. 2 p/t = 1 F  
St. My. ----

DIRECTOR OF  
EVANGELIZATION

St. A. Full  
OLGC ----  
St. M. ----  
St. My. ----

ADULT EDUCATION

St. S. ----  
OLGC p/t  
St. M. ----  
St. My. ----

YOUTH MINISTER  
RELIGIOUS ED.

St. A. Full#  
OLGC Y/M#  
St. M. Full #  
St. My. (sab)\*

EDUCATION  
ASSISTANT

St. A. ----  
OLGC Full  
St. M. ----  
St. My. p/t

SECRETARY

St. A. 2p/t= 1 F  
OLGC Full  
St. M. Full  
St. My. ----

BUSINESS MANAGER

St. A. p/t  
OLGC ----  
St. M. ----  
St. My. ----

BOOKKEEPER

St. A. ----  
OLGC ----  
St. M. p/t  
St. My. ----

MUSIC DIRECTOR

St. A. p/t  
OLGC p/t  
St. M. p/t  
St. My. ----

CLEANER

St. A. p/t  
OLGC p/t  
St. M. p/t  
St. My. 2 p/t

JANITOR

St. A. ----  
OLGC Full  
St. M. ----  
St. My. ----

COORDINATOR  
OF INTERPRETERS

St. A. ----  
OLGC ----  
St. M. ----  
St. My. Full

INTERPRETERS

St. A. ----  
OLGC ----  
St. M. ----  
St. My. 4

\*same person

# shared

PARISH SPECIFIC

- Committees, social life
- Parish Identity

CHURCH + PRIEST

- Mass
- Sacraments
- Good Preaching
- Counseling; spiritual direction

CHURCH + PARISH

- Good liturgies
- Music ministries
- Hospitals
- Home visitations
- Fund raising
- Financial stability
- Languages
- Communication

CHURCH + PARISH + PRIEST

- Daily mass
- Sacrament preparation
- Organizational structure
- Accountability

CONCRETE

- Meeting space facilities
- supervision/maintenance

OTHER

- Hospitality/warmth
- Cultural sensitivity
- Grief/transition

## SOCIAL JUSTICE

- Elderly /infirm
  - Senior citizen centers/nursing homes
- Neighborhood youth
- Neighborhood issue- substance abuse
- Neighborhood based communities
  - Community networking
  - 19th Ward Association
- Social ministries (Elijah House)
- Rectory door traffic
- Social service
- Political voice/ advocacy

## SOCIAL JUSTICE + PARISH

- Transportation
- Day care

## CHURCH

- Faith formation
- Evangelization
- Family life enrichment
- Catholic schools
- Pastoral availability
- Stewardship
- Ecumenical issues
- Renewal opportunities
- Staff sharing
- Relationship with Pastoral Office
- Relationship with other denominations
- Bible study
- Prayer meetings
- Sharing groups
- Weekend mass scheduling

OUR LADY OF GOOD COUNSEL

LONG RANGE GOALS: 3-5 YRS

1. involve a greater number of parishioners- especially families in parish
2. educate & prepare laity/clergy for changes in parish structure & personnel
3. assure adequate finances for parish ministries

SHORT RANGE GOALS: 1-3 YRS

1. Coordinate youth leadership with other parishes (1-92) done
2. make active all standing committees of P.C. (1-92) under way
3. identify specific needs of parishioners (1-92) done

PROJECTED NEEDS

1. set up programs to close gap between city & suburbs
2. reach out to the unchurched African-American community
3. promote deaconate program within parish
4. establish guidelines for maintaining & operating parish facilities & property

OTHER NEEDS

1. expanded ministry to elderly & infirm
2. more critical financial needs in light of declining population
3. need for new volunteers

## ST. AUGUSTINE PARISH

### LONG RANGE GOALS: 3-5 YRS

1. The P.C. will establish a standing Building & Grounds Committee - empower them to manage the maintenance of all parish buildings & property.
2. Parish through R.E. committee, pastor & staff, will provide weekly Rel Ed. experiences for children & adults in parish
3. Parish staff with trained lay volunteers will increase the parish cesus by 10% - 1995
4. Outreach to Afro American community

### SHORT RANGE GOALS 1-2 YRS.

1. P.C. will amend the council constitution to include Buildings & Grounds committee as a standing committee - Nov. 1990
2. Buildings & Grounds Comm. present initial survey of parish property by Nov. 1990
3. Rel. Ed. Com. will design & implement weekly education experiences by Advent 1990
4. Pastor will recognize & welcome new parishioners from pulpit & bulletin - Sept. 1990
5. Parish staff/lay volunteers will register 3 new households per month for 12 months by June 1992
6. Parish staff/lay volunteers conduct "in parish" census June 1992
7. Outreach to Afro-American community

### PROJECTED NEEDS:

Due to deterioration of the neighborhood around church-  
Increase security needs of our parish staff, congrega-  
tion members & buildings  
Addition of a Parish maintenance person

## ST. MONICA CHURCH

### LONG RANGE GOALS -3-5 YRS

1. Expand our evangelization efforts among African-American people in the neighborhood/school
  - a) enlist them to fill leadership roles in our church
  - b) have an active evangelization program in place in the parish
  - c) have in place an adult forum for our school parents to learn along with their children the teachings of the Catholic Church
2. To identify parishioners with skills in the areas of liturgy, pastoral care & administration - begin to train them to assist in the operation of the parish
3. To address the future changes that will take place in the 19th Ward building projections.

### SHORT RANGE GOALS - 1-2 YRS

1. To continue to advocate on behalf of local ministries-continuation of their programs among the needy
2. Participate with area church in Ecumenical endeavors
3. Begin a process of updating the parish census to help address our long range goals.

### PROJECTED NEEDS:

1. Full time youth minister for the needs of youth in the community (Mon.Co.Youth Soc.Ser.)
2. Fill time African -American minister

Completed

In progress