

TABLE OF CONTENTS

BACKGROUND OF SAINTS PETER AND PAUL

- Mission and purpose
- History of accomplishments
- Area and population served
- Qualifications for embarking on this project

PROBLEM STATEMENT

- Community need
- Similar projects in the community
- How this one is different/needed

PROJECT GOALS AND OBJECTIVES, IMPACT, FUTURE FUNDING

- What will be accomplished; how and by when
- Collaboration with other groups
- Use of volunteers
- Anticipated outcomes of project
- Impact on participants
- Quantification of results
- Future funding

APPENDIX A

- IRS Determination 501 (c)(3)
- Administrative staff and salaries
- Board of Directors
- Formal mission statements
- Outreach ministries
- Volunteer documentation

APPENDIX B

- Financial statements for past two years
- Current budget sources
- Budget for Ss. Peter and Paul's Center
- Drawings of new interior construction

APPENDIX C

- Groups and nonprofits using Ss. Peter and Paul's facilities during 1994
- Additional groups expressing interest in using Ss. Peter and Paul's Center
- Letters of support

APPENDIX D

- Census data
- Census map
- Further supporting data
- Empowerment Zone/Enterprise Community map

BACKGROUND

Saints Peter and Paul's Church Complex (720 Main St West, Rochester, NY) flanked by the Susan B. Anthony Preservation District and St. Mary's Hospital, occupies two and a half acres between West Main and Brown Streets in west central Rochester. The City's Department of Community Development defines the surrounding neighborhood, colloquially called Bull's Head, as a **"high need area"**. The federal census issued June 1993 determined that area residents are poor, unemployed, young and uneducated (Appendix D).

Ss. Peter and Paul must be viewed as **multi-faceted and nondenominational** as well as a Catholic church. Since its **incorporation in 1843**, Ss. Peter and Paul, whose mission is to welcome all, has aggressively addressed the **quality of life concerns of its neighborhood** (Appendix A).

In 1982, **St. Peter's Kitchen** opened. Other outreach ministries soon followed (Appendix A). The six outreach ministries are non-sectarian both in staffing and in target population served. They address overt social needs and their underlying causes as determined by the Center for Governmental Research and The Southwest Coalition (Appendix D). For example, about 120 non-parishioner volunteers serve 6000 hot meals to area residents in the Kitchen each month. 12 neighborhood residents have graduated from the "sheltered workshop" of the Kitchen and are now employed in the hotel/restaurant field.

Similarly, **Ss. Peter and Paul's Day Care**, founded 1987, not only educates preschool children and their parents in both its Day Care and **Head Start** components, but provides networking opportunities for education and certification to its neighborhood staff, thus making them more employable. **BEST** (Bull's Head Neighbors Eager To Stand Together), working alone and with other organizations, challenges substandard housing, absentee landlords, and drug issues prevalent in the Bull's Head area (Appendix A). During the summer of 1995 BEST received separate incorporation.

County and city governments hold public functions at Ss. Peter and Paul. Students from area colleges fulfill field placement requirements in its programs. Private nonprofit agencies and neighborhood groups use Ss. Peter and Paul's facilities (Appendix C). In addition to the **neighborhood groups and nonprofit agencies** with whom Ss. Peter and Paul interacts, hundreds of non-member volunteers also work at Ss. Peter and Paul (Appendices A and C). These partnerships result in efficient integration of expeditious delivery of services, as well as in reduced capital and staffing costs for other organizations.

The **excellent track record** of Ss. Peter and Paul demonstrates a competently managed, fiscally sound organization whose programs are realistically grounded (Appendix B). David Reid oversees the administration of the annual budget of \$567,368. Staffing costs are significantly decreased by 1819 **volunteer** service hours per month, the equivalent of eleven full time employees. History proves that Ss. Peter and Paul assesses the problems of its neighborhood, and then, in cooperation with other organizations, addresses them.

PROBLEM STATEMENT

The problems facing the Bull's Head neighborhood are those unique to inner city areas where **education, employment and home ownership are low, and illegitimacy and poverty rates are high.** Poverty status has been determined for 95% of the residents of this area. About half the people older than 25 have high school diplomas. The complex of Ss. Peter and Paul is central to the newly formed Empowerment Zone/Enterprise Community (Appendix D). Ss. Peter and Paul is also conveniently located for area residents who, for the most part, rely on public transportation.

22% of area residents are under 10. Female householders with no husband present comprise the largest category of "family" in the area (Appendix D). Working with and **reaching children and their single parent families** is critical to breaking the cycle of poverty in this geographical area. With the recent decision to expand Day Care so that it also is a Head Start Provider, much of the space nonprofits and neighborhood groups had used is no longer available. It must be emphasized that this decision of the parish was a necessary one given the preschool population of the area.

Nevertheless, the fact remains that Ss. Peter and Paul must now adapt other parish resources. The **ongoing use** of Ss. Peter and Paul's facilities **by nonprofits and neighborhood groups** affirms that having this centralized space at their disposal is conducive to their providing service to Bull's Head residents (Appendix C).

The **concept of shared space** exists in the community, best exemplified by the Al Sigl Center with its seven nonprofit agencies. This proposal uses the concept to provide space for a wide variety of community activities which now have to make do in a variety of settings such as churches, branch public libraries, and St. Mary's Hospital.

The United Church of Rogers Park in Chicago has provided a **model for this project.** Correspondence with its pastor has yielded much practical information (Appendix C). Since adapting an old church building for wider community use involves unique challenges, receiving guidance from a similar project already completed was of paramount importance.

With the new community space described in the next section of this proposal, Ss. Peter and Paul will continue to interact with the groups with whom it currently has a relationship and is vigorously courting others (Appendix C). Since **education and employment** are keys to redeeming Bull's Head, providers of job training skills and job placement, as well as those offering remedial tutoring and GED preparation, are new groups to be targeted. The possibilities are endless and exciting.

Aggressively attacking the root causes of the problems in the Bull's Head area demands aggressive intervention by social service agencies. It especially demands increased leadership and organization by the residents themselves. Ss. Peter and Paul is positioned to be a **continued catalyst** in the struggle to renew this inner city neighborhood.

PROJECT GOALS AND OBJECTIVES

The main goal of this project is to provide an interactive, secure, energy efficient, handicapped accessible space where nonprofit agencies and neighborhood groups can more efficiently work with area residents and each other to address quality of life concerns in Bull's Head. The creation of Ss. Peter's and Paul's Center will meet that goal.

This will be accomplished by dividing the very large church building in half. In the section closest to Main St. West, pews will be removed and a two story building will be constructed inside the existing church building (*Appendix B*). This construction will incorporate small rooms for meetings and one to one activities. In the remaining half, existing seating will be reconfigured and sound and lighting systems updated, making that section more amenable for continued use by large groups.

The project will be accomplished in phases. By the end of the first year, the existing building will be made energy efficient and its exterior repaired. Given Ss. Peter and Paul's inner city environment, this visible affirmation of commitment to its neighborhood is crucial. Some work is already underway. By the end of year two, the adapted large seating area and the new community space will be ready for use by neighborhood groups and nonprofit organizations.

The outcome of the project is threefold: First, neighborhood groups and nonprofits will have a formally defined, centralized, handicapped accessible location available to them. Second, Day Care and Head Start can continue to provide service on two floors of the rectory building, and will eventually expand to the third. Lastly, because the church building itself will be occupied daily, its doors will be unlocked, a symbolic and substantive sign of Ss. Peter and Paul's welcoming relationship with its neighborhood.

Research indicates that five organizations will initially use the new Ss. Peter and Paul's Center each week (*Appendix C*). The projected outcome is that within a year it will be used by no less than ten groups weekly. Quantifying the success of the use of the new construction and large meeting space will be relatively simple. Logs completed by users will provide base data. They will be asked to document their activities daily. The success of the Head Start and Day Care component can be measured by statistics documented for CACFA, the Child and Adult Care Food Program (formerly under USDA). The effect of unlocking an old church building in a neighborhood will have both quantifiable effects and many intangibles.

In addition to lower utility costs that the energy efficient "building within a building" will provide, future funding for this project will come from three sources. First is continued parishioner support. Second is rent paid by the outreach ministries (*Appendix B*). This recently increased with the addition of Head Start, and will further increase in 2004 when Ss. Peter and Paul's Housing reverts back to the parish from Housing Opportunities, Inc. The third funding source currently being cultivated is the Greater Rochester Community. An aggressive effort to court 2000 graduates from Ss. Peter and Paul's School has begun as has a program to reach the hundreds of people who financially support the outreach ministries. A formal public relations campaign targeting the Rochester community at large is also underway.

MISSION STATEMENTS

The mission of **Ss. Peter and Paul** is to be a committed, caring Roman Catholic community of believers. We worship God in the spirit and truth of Jesus. We proclaim in word, and in loving deeds the Good News of the kingdom of God.

We do this by sharing our gifts in the portion of the vineyard where we are planted - serving and welcoming all, and by responding to local, national and global issues of justice and peace. Our mission, as a community of praise in Bull's Head, Rochester, NY is to work to improve the quality of life in our neighborhood.

Ss. Peter and Paul is administered by the **Congregation of the Sacred Hearts** (*SS.CC.* abbreviation for *of the Sacred Hearts* in Latin). This religious community was founded in France in 1800 with the mission of repairing what ails people and society. Its members take vows of poverty, chastity and obedience.

MINISTRIES OF Ss. PETER AND PAUL

The outreach ministries of Ss. Peter and Paul are nonsectarian and nondenominational in staffing and in population served.

Ss. PETER AND PAUL'S DAY CARE & HEAD START Ute Barber, Director

The Day Care Center which nurtures children with quality care and educational and recreational activities began in the rectory in 1987. It is a licensed and accredited program. In January, 1995 Ss. Peter and Paul became a designated Head Start provider and expanded enrollment capability to 68. These programs now occupy two floors of the rectory.

ST. PETER'S KITCHEN Michael Ruggerio, Director

St Peter's Kitchen, the first outreach ministry, opened in the basement of the school building in 1982. Over 200 guests enjoy a hot noon meal six days a week. About 400 volunteers from throughout the county staff the Kitchen. Funding is through private donations. The director and assistant director positions are paid. The unpaid neighborhood staff receive on the job training in this "sheltered workshop" environment and then move on to gainful employment in the private sector.

DAMIEN CARE CENTER Cheryl Winchell, Director

Damien Care Center opened in 1992. Volunteer medical personnel offer educational, diagnostic and medical referral services. The clinic is furnished with examining rooms and adequate medical equipment. The director's position is unpaid. Future plans for the clinic target expanding its use by other nonprofits so they may provide their medical services at this facility.

PRICELESS CLOTHING John Curran, Director

PriceLess Clothing occupies a room adjacent to the Kitchen. Clean, usable clothes in good condition are provided to people of the area. The donated clothing is sorted and distributed by neighborhood volunteers. The director position is unpaid.

BEST (Bull's Head Neighbors Eager to Stand Together)

BEST, formerly known as The Neighborhood Community Center, addresses problems such as crime, drugs and vacant houses in the Bull's Head area. BEST began as an outreach ministry of Ss. Peter and Paul. During the summer of 1995 it received separate incorporation.

Ss. PETER AND PAUL'S HOUSING

Ss. Peter and Paul's Housing occupies the upper floors of the school building. Twelve two and three bedroom apartments offer clean and safe housing for their resident families. Currently Ss. Peter and Paul leases this space to Housing Opportunities, Inc. for a dollar a year. It is scheduled to revert to Ss. Peter and Paul in 2004.

VOLUNTEER DOCUMENTATION

<u>Outreach Ministry</u>	<u>Volunteer hours/month</u>
--------------------------	------------------------------

Damien Care Center	52
--------------------	----

Day Care/Head Start	352
---------------------	-----

PriceLess Clothing	86
--------------------	----

Receptionist Services	172
-----------------------	-----

Saint Peter's Kitchen	1208
-----------------------	------

Total volunteer hours per month	1819
---------------------------------	------

(The equivalent of approximately 11 full time employees)

YEAR-END FINANCIAL STATEMENTS

	Current Fiscal Year 7/1994 - 6/1995	Previous Fiscal Year 7/1993 - 6/1994
<u>REVENUE AND SUPPORT</u>		
Grants (Head Start)	191,625	0
Contracts/Fees for Service	66,104	103,537
Investment Income	24,568	22,681
Contributions/Donations	246,081	271,175
United Way Grant	800	0
Other (sale of convent)	89,755	0
TOTAL REVENUE	618,933	397,393
 <u>EXPENSES</u>		
Salaries and wages	222,319	160,251
Fringe benefits	33,715	21,865
Consultant/ contract services	3,453	1,434
Space costs	67,337	67,245
Equipment	158,879	33,007
Consumable supplies	69,901	65,217
Travel (school buses)	13,309	1,576
Telecommunications	2,572	1,868
Printing/Postage	4,252	2,066
Depreciation	0	0
Other (see schedule)	20,726	21,728
TOTAL EXPENSES	596,163	376,257

BUDGET FOR Ss. PETER AND PAUL'S CENTER

EXTERIOR

Mobilization	4,200
Bond	2,700
Tower exterior repairs	15,460
Tower interior repairs	4,800
Front entrance	12,450
Ramp for handicapped	11,720
Exterior building repairs	17,370
Allowance	5,000
Storm windows and louvers	42,231
Doors	28,085
Roofing and gutters	55,234
Heating system	2,500

Subtotal	201,750
----------	---------

INTERIOR

Walls, ceilings, doors, level floor	110,400
Finish flooring, carpet	21,500
Painting, finishing	9,000
Hvac	38,000
Plumbing	9,050
Electrical	29,500
Elevator	18,100

Subtotal	235,550
----------	---------

ASSEMBLY SPACE

Rework seating arrangement	17,000
Lighting	13,500
Sound system	9,000

Subtotal	39,500
----------	--------

WORSHIP SPACE

Altar, worship platform, podium	14,000
Reconciliation room	4,800
Reservation chapel	4,400

Subtotal	23,200
----------	--------

TOTAL PROJECT COST

500,000

Draft #1

SS. PETER AND PAUL CHURCH
THE PARISH VITALITY STUDY
SUMMARY OF RESULTS

I THE PARISH IS A COMMUNITY

This area of parish vitality relates to a parish's efforts to build a sense of community by including all members actively in the parish, by reaching out to the fallen-away and to those in the local community who do not belong to any church, and by the parish's need to maintain special traditions and practices.

<u>Indicator</u>	<u>Rating</u>
A. <u>The Parish As a Welcoming Community</u> How would you describe the parish's efforts to welcome all of its members into the life of the parish?	3
B. <u>The Parish as An Evangelizing Community</u> How would you describe the parish's efforts in evangelization?	7
C. <u>Parish Recognition of Diversity of Talents and Needs</u> How would you describe the parish's ability to recognize the diversity of talents and needs of its people?	4
D. <u>Distinctiveness of the Parish Community</u> How would you describe the parish as a distinctive community? That is, every parish is distinctive because it has special qualities, traditions, and/or practices that have evolved over the years. The population of every parish today also represents a blend of people, needs and talents.	5

Overall Evaluation of the Parish as a Community 3

The parish's greatest strength as a community is that it makes an effort to welcome and incorporate everyone into the life of the community.

The area of the parish as a community which needs the most improvement is evangelization.

II THE PARISH IS A WORSHIPPING AND PRAYING COMMUNITY

This indicator of parish vitality relates to liturgy, sacraments, renewal efforts, seasonal worship, devotions, prayer and other opportunities provided by the parish.

The parish understands the Sunday liturgy to be the foundation of all other parish activities and supports that through trained personnel and adequate resources.

<u>Indicator</u>	<u>Rating</u>
A. <u>Parish Weekend Liturgies</u>	
How would you describe weekend liturgies?	2
B. <u>Parish Liturgical Year Services</u>	
How would you describe other worship practices and opportunities to pray throughout the liturgical year?	4
C. <u>Parish Sacramental Life</u>	
How would you describe parish participation in and celebration of sacraments?	3
<u>Overall Evaluation of the Parish as a Worshipping And Praying Community</u>	3

The parish's greatest strength as a worshipping community is its full, conscious, and active participation in the liturgy.

The area of the parish as a worshipping community which needs the most improvement is the physical challenge of the worship space.

III THE PARISH IS A COMMUNITY OF SERVICE

This area of parish vitality includes serving the poor, the alienated, the elderly, families and other needy people in the community both in and beyond the parish. It is in this area of parish life that peace, justice, and advocacy for those in need are actively pursued.

<u>Indicator</u>	<u>Rating</u>
A. <u>Parish Serving Its Own Members</u>	
How would you describe the degree to which the parish reaches out to its own members who are in need?	3
B. <u>Parish Service to the Local Community</u>	
How would you describe how well the parish participates in service to the community beyond the parish?	2
C. <u>Parish Service to the World</u>	
How would you describe the extent of parish involvement in service to the larger world and/or in more global issues?	3
<u>Overall Evaluation of the Parish as a Serving Community</u>	3

The parish's greatest strength as a serving community is the diversity and quality of our ministries to the neighborhood.

The area of the parish as a serving community which needs the most improvement is increasing our involvement with needs/issues that require more than direct service.

IV THE PARISH IS A COMMUNITY OF FORMATION IN FAITH

This area of parish vitality includes all efforts to ensure that ongoing faith formation is provided to parishioners of all ages depending on their needs.

<u>Indicator</u>	<u>Rating</u>
A. <u>Overall Vision</u>	
The parish has a vision of life-long faith formation and supports that vision through adequate resources, personnel, facilities and finances.	5
B. <u>Parish Education of Children and Teens</u>	
How would you describe the parish's efforts to pass on the faith to its children and teens?	4
C. <u>Parish Education of Adults</u>	
How would you describe the parish's efforts to strengthen the faith and provide education to parish adults?	3
D. <u>Parish Meeting a Variety of Educational Needs</u>	
How would you describe the parish's educational attempts to meet the variety of educational needs of different parishioners?	5
<u>Overall Evaluation of the Parish as a Faith Formation Community</u>	5

The parish's greatest strength as a formation of faith community is that our liturgies serve as the primary source of catechesis for all in the parish.

The area of the parish as a formation of faith community which needs the most improvement is attention to families and individuals with diverse needs.

V. THE PARISH IS AN ADMINISTERING COMMUNITY

This area of parish vitality relates to the leadership, administration, management and decision-making processes of the parish, as well as to the relationship of the parish to the rest of the institutional church.

<u>Indicator</u>	<u>Rating</u>
A. <u>Parish Stewardship</u>	
How well does the parish incorporate principles of stewardship in managing its financial resources?	3
B. <u>Shared Parish Leadership and Responsibility</u>	
How well does the parish share leadership and responsibility with parishioners?	3
C. <u>Parish Interdependence with Other Parishes and with the Diocese</u>	
How would you describe the parish's efforts to cooperate interdependently with other parishes and the diocese?	2

Overall Evaluation of the Parish as an Administering Community

3

The parish's greatest strength as an administering community is its responsible stewardship of its finances and buildings.

The area of the parish as an administering community which needs the most improvements is meeting diocesan salary guidelines for all parish employees.

STATISTICAL INDICATORS OF PARISH VITALITY

1.	# of parishioners	<u>150</u>
2.	# of people attending Weekend Masses in October 1994	<u>NA</u>
3.	# of people attending Weekend Masses in October November 1995	<u>308</u>
4.	# of population change between 1980-1990	<u>NA</u>
5.	# of Weekend Masses	<u>(2: April-1 Nov.)</u>
6.	Average attendance at each Weekend Mass	<u>75</u>
7.	Seating capacity of church	<u>1,000 (est)</u>
8.	# of full-time priests assigned to parish	<u>1</u>
9.	#Ratio of parishioners to parish priest(s)	<u>150:1</u>
10.	# of baptisms (1995)	<u>11</u>
11.	# of funerals (1995)	<u>6</u>
12.	# of marriages (1995)	<u>0</u>
13.	Annual regular offertory collection	<u>\$36,000</u>
14.	Average regular weekly offertory collection	<u>\$636.35</u>
15.	Parish savings	<u>\$225,000</u>
16.	Parish debt	<u>0</u>

--See Attached--

STATISTICAL INDICATORS
OF PARISH VITALITY
SUPPLEMENT

We believe that the indicators enumerated as part of the Parish Vitality Study give an incomplete statistical picture of Ss. Peter and Paul. We submit the following data to augment those indicators:

17. # meals served per year
18. # clients in Day Care/HeadStart
19. # households/tenants in SSPP Housing
20. # SWEM food bags per month
21. # PriceLess Clothing clients per month
22. # seen at Damien Care Center per month
23. # appeals for assistance at door per week
24. # AA/NA meetings here per week
25. # other organizations using space here*
26. # volunteers per month from outside parish
27. Average annual in-kind contributions
to parish and its outreach ministries
28. Annual operating budget St. Peter's Kitchen
29. St. Peter's Kitchen savings
30. St. Peter's Kitchen indebtedness
31. Annual operating budget SSPP Day Care
32. SSPP Day Care savings
33. SSPP Day Care indebtedness
34. Annual operating budget SSPP Head Start
35. % parish members pledged/donated to Capital
Campaign
36. % active parishishioners serving in parish
ministries, Council and standing committees

STATISTICAL INDICATORS
OF PARISH VITALITY

1.	# of parishioners (120 active)	200 (est.)
2.	# of people attending Weekend Masses in October 1994	NA
3.	# of people attending Weekend Masses in October November 1995	308
4.	# of population change between 1980-1990	NA
5.	# of Weekend Masses	(2: April-1 Nov.)
6.	Average attendance at each Weekend Mass	75
7.	Seating capacity of church	1,000 (est)
8.	# of full-time priests assigned to parish	1
9.	#Ratio of parishioners to parish priest(s)	200:1
10.	# of baptisms (1995)	11
11.	# of funerals (1995)	6
12.	# of marriages (1995)	0
13.	Annual regular offertory collection	\$36,000
14.	Average regular weekly offertory collection	\$636.35
15.	Parish savings	\$225,000
16.	Parish debt	0

--See Attached--

STATISTICAL INDICATORS
OF PARISH VITALITY
SUPPLEMENT

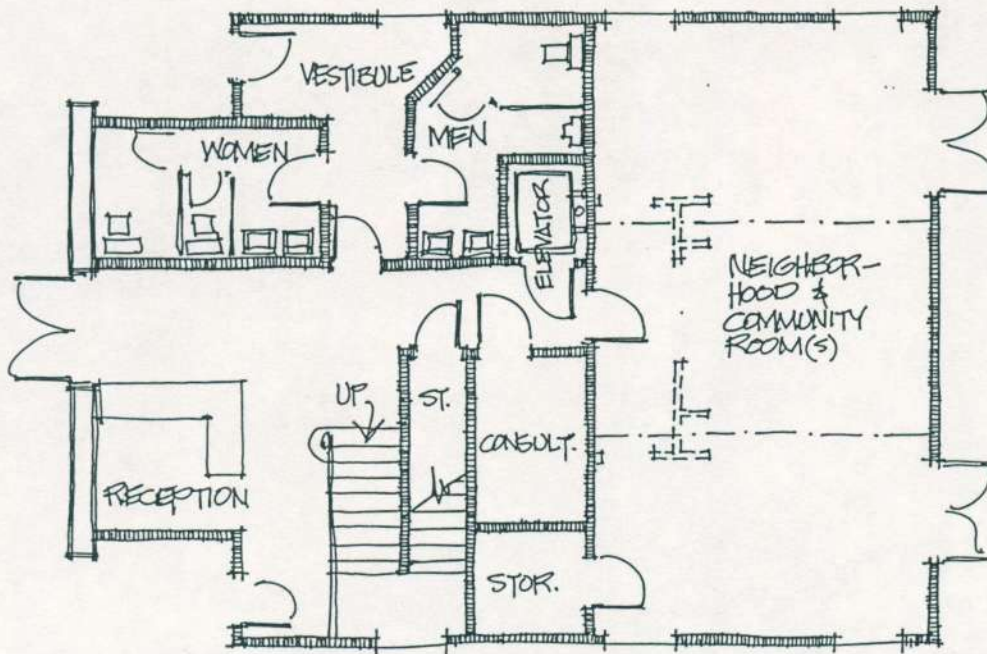
We believe that the indicators enumerated as part of the Parish Vitality Study give an incomplete statistical picture of Ss. Peter and Paul. We submit the following data to augment those indicators:

17.	Ave. # meals served per year in St. Peter's Kitchen	75,000
18.	# of clients in Day Care and Head Start	76
19.	# households in SSPP Housing	12
20.	Ave. # SWEM food bags distributed/month	33
21.	Ave. # PriceLess Clothing clients served weekly	80
22.	Ave. # visits annually to Damien Care Center	250
23.	Ave. # volunteers/month from outside parish	225
24.	# organizations using space at SSPP this year	see list attached
25.	Annual operating budget St. Peter's Kitchen	110,000
26.	St. Peter's Kitchen savings	97,000
27.	St. Peter's Kitchen debt	-0-
28.	Annual operating budget SSPP Day Care	66,000
29.	SSPP Day Care savings	-0-
30.	SSPP Day Care debt	-0-
31.	Annual operating budget Head Start at SSPP	295,500
32.	% active parishioners serving in parish ministries, on Council and its committees, or in other volunteer service to parish	52%

#24 Attachment: Organizations using space at SSPP this year

Action for a Better Community	Occasional meetings
Alcoholics Anonymous	Ongoing meetings
Bull's Head Neighbors Eager to Stand Together	Full time into summer 1995
Church of God Miracle Outreach	Weekly
City of Rochester	Large neighborhood meetings
County of Monroe	Occasional meetings
Crestwood Children's Center	On site testing and referral on an as needed basis
Echoes of Joy Concert	Annually
Greater Rochester Council of Churches	Rotating meetings
GROW Displaced Homemaker Center	Daily
Head Start	Daily
The Health Association	Large meetings (esp. before Mainquest was completed.)
Legal Aid Society	Counselling as needed
Literacy Volunteers	Weekly
Narcotics Anonymous	Ongoing meetings until space became inadequate
Neighborhood United	Weekly
Progressive Neighborhood Task Force	Startup meetings
Rochester City School District	Speech, special ed, play therapy 1x/wk +
Saint Mary's Hospital - Healthy Moms	Workshops
St. Mary's Health Outreach	(Damien Care Ctr.) Weekly
St. Mary's Mental Health	Screenings for chn & parents
Sampler Music Concert	Annual
Southwest Ecumenical Ministries	Daily
Simple, Understandable, Direct Assistance for Ex-Offenders	Meetings per their schedule
Statewide Driving School	Defensive driving courses until space became unavailable
West Main Business Association	Occasional neighborhood meetings

NEW INTERIOR CONSTRUCTION

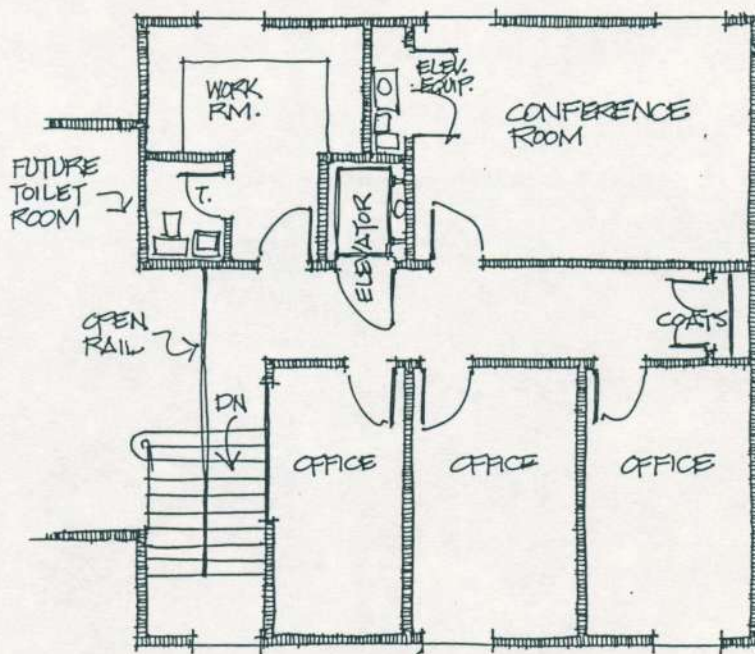


TO
LARGE
ASSEMBLY
SPACE

LABELLA

1ST LEVEL FLOOR PLAN

LaBella Associates, P.C.
300 State Street
Rochester, New York 14614
716 454-6110



2ND LEVEL FLOOR PLAN



ST. MARY'S HOSPITAL

89 Genesee Street
Rochester, NY 14611
716 • 464 • 3000

February 2, 1994

David P. Reed, SS. CC.
Pastor
Saints Peter and Paul Church
720 West Main Street
Rochester, New York 14611

Dear David:

It is with great pleasure and enthusiasm that I write this letter on behalf of St. Mary's Hospital supporting the capital campaign of Saints Peter and Paul Church.

The outreach ministries that have been initiated by Saints Peter and Paul Church have been vital to sustaining the integrity of the people in the Bulls Head Neighborhood. These programs and activities including the Day Care Center, providing affordable housing opportunities in the former school building, the Community Center as well as the soup kitchen have positively impacted upon the needs of our community. Improving the physical facilities of Saints Peter and Paul allows the church to continue to serve and support the Bulls Head community. It is the next strategic step in translating the church's vision of faith and hope into demonstratable action.

Maintenance of the visual attractiveness and structural soundness of the church building on West Main Street compliments and supports the other physical improvements which are currently under construction or being planned for the area. The Health Association's alcohol and drug treatment facility (Daybreak) being built adjacent to Saints Peter and Paul Church along with the implementation of the St. Mary's Hospital/Bulls Head Development Project on West Main Street represents our visible commitment to the preservation of the Bulls Head Neighborhood. These projects, combined with Saints Peter and Paul's improvements and activities will become the cornerstone for future neighborhood revitalization.

Together as we strive to meet the human, social, and spiritual needs of this community, we can and are truly making a difference.

Sincerely,

Patrick Madden
President

Example
or
support
letters



One Mt. Hope Avenue
Rochester, NY 14620-1088
(716) 423-9490
FAX (716) 546-7328

January 23, 1995

Rev. David P. Reid, SS.CC.
SS. Peter and Paul Church
720 Main Street West
Rochester, NY 14611

Dear Father Reid:

It is a great pleasure to write this letter of strong support for your project to rehab and adapt the church building. The church itself, of course, is an historic gem of the Rochester area. At a time when many older buildings are abandoned in the name of modernity, the proposed repair and re-use of SS. Peter and Paul is a welcome sight. More important, though, is the outstanding work of you, your staff and volunteers. Without all of you, the Bulls Head area would have many fewer champions. And the neighborhood definitely needs advocates.

Your ministry has created an island of safety and caring in a neighborhood struggling to sustain its support networks and improve its quality of life. We greatly admire how you have developed (with limited resources) the services that address specific neighborhood unmet needs, with the direct involvement of residents themselves. Not many churches have the insight, commitment or tenacity to accomplish what you have to date. Your ability to work collaboratively with other organizations, your respect for the right of residents to participate in decisions regarding their neighborhood, and your eloquent voice of reason all serve to strengthen the social and institutional fabric of the area.

We are especially pleased that your rehab plans include expanding the available meeting space, and that you will encourage neighborhood groups and non-profits to share it. Poor areas rarely have enough quality space accessible to them, so it is often difficult to organize effectively for community change. There is no doubt that SS. Peter and Paul Church will have an even more positive and productive impact when you finish the rehab project.

While we are also a non-profit facing budgetary stress, we wanted to show in a concrete way our support for your efforts. Please accept the enclosed small but heart-felt contribution to your building fund. We look forward to working with you in the coming years.

Sincerely,

Susan L. Costa
Executive Director

Alcohol & Substance Abuse

DayBreak Alcoholism
Treatment Facility

National Council on
Alcoholism & Drug
Dependence-
Rochester Area

Health Education & Promotion

Autism Services of Rochester
Case Management Services
Eye Conservation Council

Interpreter and Assistive
Listening Device Services

MCAHI-Monroe
County Association for
Hearing Impaired People

Natural Family Planning
Education

PACE Services

TRIADD-To Reach
and Inform About
Developmental Disabilities

Mental Health

Compulsive Gamblers
Treatment Program

Operation Friendship

Shoplifters
Counseling Service

Spenders
Counseling Service

WorkGuide

Employee Assistance Program

Outreach

Clinton Avenue
Outreach Center

Family Wellness Center

Life Line



We request that effective June, 1996 SS. Peter and Paul Parish join with THE ROMAN CATHOLIC COMMUNITY OF THE NINETEENTH WARD.

- We would share a priest pastor.
- We would share a staff. (Staff structure/roles to be discussed.)
- We would share resources.
- We would share cluster expenses.
- We would maintain our own budget.
- Our outreach ministries would continue.
- We will reschedule our liturgical celebrations within the cluster schedule.

ADVANTAGES

1. Shared priest pastor and shared staff.
2. Shared resources, programs, and space.
3. Shared social activities.
4. Evangelization (staff)
5. Larger Community: Greater sharing of gifts and talents.

DISADVANTAGES

1. Possibility of less attention from staff/pastor(s).
2. Cluster model has not always proven to be viable.
3. Cluster structure and logistics can become complex.
4. Uncertain financial situation.

RECOMMENDATION III

We request that effective June, 1996, we begin a YEAR OF DISCERNMENT so that we may explore both models and come to a well informed decision.

- We will request that Bishop Clark appoint an interim Pastoral Administrator from within the existing staff.
- We will request that Bishop Clark appoint a Sacramental Minister for SS. Peter and Paul Parish.
- X - Dialogue will continue with the ROMAN CATHOLIC COMMUNITY OF THE NINETEENTH WARD.

ADVANTAGES

1. We will have a year of opportunity to experience, understand, appreciate and evaluate both models.
2. We will have a year of opportunity for more careful and detailed decision making.
3. This will afford us a year of continuity and "building a bridge" to our permanent model.

DISADVANTAGES

1. Delays the final decision making one more year.

The Parish Council of Ss. Peter and Paul's Church and its Parish Planning Team have agreed to recommend the following to Bishop Matthew Clark on January 15, 1996:

We request that, effective June, 1996, Ss. Peter and Paul begin a YEAR OF DISCERNMENT to explore pastoral models and come to a well-informed decision on a model of ministry to take effect here in June, 1997.

We will request that Bishop Clark appoint an INTERIM PASTORAL ADMINISTRATOR for the period June, 1996 - June, 1997.

We will request that Bishop Clark appoint a SACRAMENTAL MINISTER for the same time period.

We believe that this recommendation offers the following ADVANTAGES:

1. We will have a year of opportunity to experience, understand, appreciate, and evaluate all pastoral models (for example, Pastoral Administrator, clustering with the Roman Catholic Community of the Nineteenth Ward).
2. This year of discernment will permit careful and detailed decision-making.

THE COUNCIL AND THE PLANNING TEAM SHARE THIS RECOMMENDATION WITH THE PEOPLE OF SS. PETER AND PAUL NOW, BEFORE SENDING IT ON TO BISHOP CLARK. IF YOU HAVE ANY FEEDBACK FOR US, PLEASE CONTACT A MEMBER OF THE COUNCIL OR THE PLANNING TEAM THIS WEEK - IN PERSON OR IN WRITING.

TO: The People of Ss. Peter and Paul
and David P. Reid, SS.CC., Pastor

FROM: The Parish Councils of the Roman Catholic Community
of the Nineteenth Ward and Robert Werth, Pastor

RE: The future

DATE: December 4, 1995

We recognize that Ss. Peter and Paul has a rich past,
an exciting present and a viable future. Since we are
all located in the southwest section of Rochester, we
believe it makes sense for us to join together in our
work for the betterment of our neighborhood community.

Therefore, we extend an invitation to you to ^{RENEW}~~begin~~ a
dialogue with us regarding the possibility/feasibility
of ~~Ss. Peter and Paul joining our faith community.~~

^{AN AFFILIATION BETWEEN SS. PETER AND PAUL^① AND THE}
We look forward to your response. ROMAN CATHOLIC COMMUNITY OF THE
19TH WARD

Tom McAviney - St Monica's
David Moore - Our Lady of Good Counsel
Marcel Lambert - St. Augustine
Mr. Bob Werth - Pastor

① church community

ST. A

Joe Brown
Mavis Cantwell
Margaret Hildes
Lily Mundy
John Seebach
Sharon J. Gento
Charlene Sam
Brian McNulty

Staff

Bob Weisz
SR St. Luke
Louise Ray
SR Campus

ST. M.

ROYAL CHAMBERLAIN
Ted Barthett
Tom McAvinney

OLGG

PETER OFFERMANN
RICHARD ROBINSON
DAVID MOORE
ANDREA EHMAN
Don Cudzilo
Florence Kellis
Marcy Kressler
Walter Mirmigale

Ss. PETER and PAUL ROMAN CATHOLIC CHURCH
720 Main Street West
Rochester, NY 14611

MISSION STATEMENT:

Our mission as the community of Ss. Peter and Paul is to worship God in the Spirit and Truth of Jesus. We do this by sharing our gifts in the portion of the vineyard where we are planted - serving and welcoming all as Jesus did, and by responding in faith to issues of justice and peace. Our challenge is to be a Christian community of praise in Bull's Head where we strive to improve the quality of life in our neighborhood.

MEMBERSHIP:

200 Total members
125 Active members (52% of these serve on committees,
in ministries, etc.)
75 Average attendance at weekend Mass (About 50% of active parishioners live out of area, some as far away as Rush, Hilton, Fairport, etc. Thus, it is not surprising that active parishioners often meet their Sunday obligation elsewhere.

The success of our outreach ministries depends on our non-member volunteers who provide 1819 service hours per month, the equivalent of 11 full time employees.

FINANCES:

Year end statements

	7/94-6/95	7/93-6/94
Revenue	618,933	397,393
Expenses	596,163	376,257

CURRENT BUDGET: 567,368
Parish operating budget: \$114,267

PARISH DEBT: Zero

12/4/95

SS. PETER AND PAUL'S CHURCH

720 MAIN STREET WEST
ROCHESTER, NY 14611-2390
(716) 436-3110

TO: Marcia Lambert, Chairperson, St. Augustine
Tom McAvinney, Chairperson, St. Monica
David Moore, Chairperson, Our Lady of Good Counsel
Fr. Bob Werth, Pastor

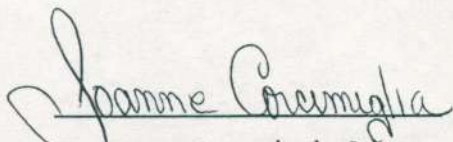
FROM: Joanne Corcimiglia, Chairperson, Ss. Peter and Paul
David P. Reid, SS.CC. Pastor

RE: Your invitation of December 4, 1995

DATE: December 5, 1995

As representatives for the people of Ss. Peter and Paul, we accept your kind offer to renew dialogue with you about the possibility/feasibility of an affiliation between us and the the Roman Catholic Community of the Nineteenth Ward.

Signed,

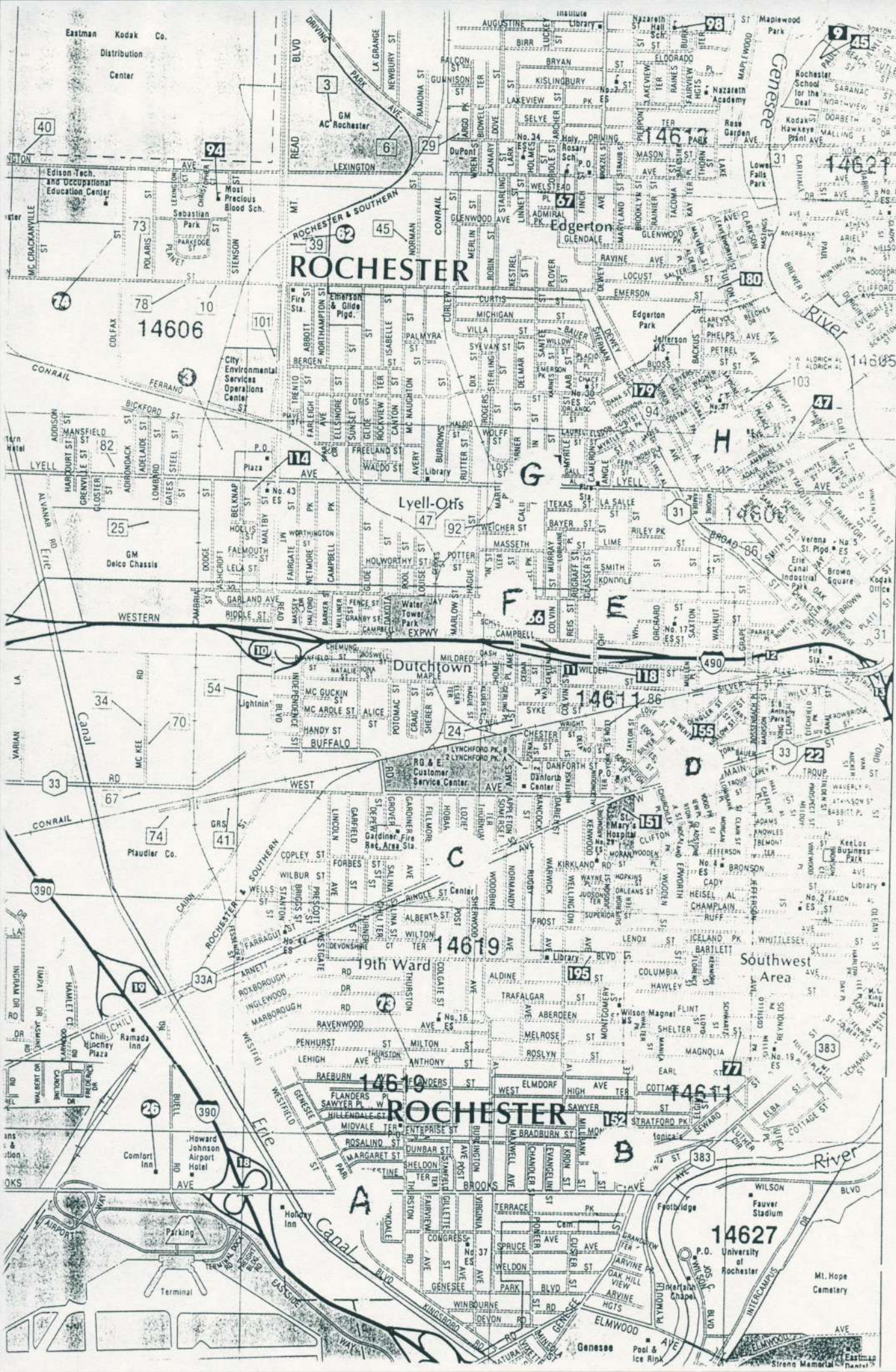


Joanne Corcimiglia

Chairperson, Parish Council



David P. Reid, SS.CC.
Pastor



- A - OLGC
- B - ST. MON.
- C - ST. AUG.
- D - SS P+P
- E - ST. FRANK.
- F - Holy FAM.
- G - Holy APOST
- H - ST. ANTHONY

SAINTS PETER AND PAUL PARISH

TO: THE PARISHIONERS of SAINTS PETER & PAUL PARISH

FROM: The Parish PLANNING TEAM

RE: ATTACHED PROPOSED RECOMMENDATION regarding parish and pastoral leadership configuration.

DATE: December 19, 1995

The Planning Team, with members of the SSPP Parish Council, has held several meetings with Deacon Claude Lester, who is the Diocesan Coordinator of the five parish planning teams, and with members of the four South West parishes involved in the current Vitality study--Holy Apostles, Holy Family, St. Anthony of Padua & our current cluster parish, St. Francis of Assisi. We at SSPP are the fifth in the group of five.

Attached is the FINAL PROPOSED RECOMMENDATION that the five parishes will submit to Bishop Clark shortly after January 15, 1996.

This cover letter is to keep everyone up to date on current activities; to let the **PARISHIONERS** know "where we are coming from" and to let you know that the Planning Team, with members of the Parish Council, and our pastor have actively shaped this **PROPOSED RECOMMENDATION** and that we wholeheartedly support this as written.

By the time you read this letter, the Planning Team WILL HAVE ALREADY MET WITH MEMBERS of the **ROMAN CATHOLIC COMMUNITY** of the 19th Ward, in regard to either CLUSTERING with or AFFILIATING ourselves with them in some way... Discussions with the 19th Ward will be held on **WED. DEC. 20, 1995**.

A TIME TO SHARE!!

**THIS LETTER IS AN INVITATION TO THE PEOPLE OF SSPP TO ATTEND A
"TOWN MEETING"**

WHERE/WHEN: SSPP, Sun. Dec.31 after Mass

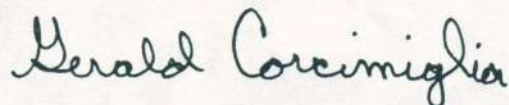
DISCUSSION WILL BE FOCUSED ON:

Our model to "**STAND ALONE**", staffed with a PASTORAL ADMINISTRATOR & SACRAMENTAL MINISTER.

The discussions that will have taken place on Dec. 20, 1995, between SSPP & the **Roman Catholic Community of the 19th Ward**.

YOUR INPUT!! We need as many people as possible....total input & involvement.... to assist the team in **WRITING THE PORTION OF THE RECOMMENDATION** which will name the needs and circumstances unique to our faith community, including the staffing model we are requesting effective **JUNE, 1996**.

Representing the Planning Team & Council, I remain your Brother in Christ



Gerald Corcimiglia

PROPOSED RECOMMENDATION

TO: Bishop Matthew H. Clark

FROM: Planning teams and Parish Councils of -
Holy Apostles Church, Rochester
Holy Family Church, Rochester
St. Anthony of Padua Church, Rochester
St. Francis of Assisi Church, Rochester
Ss. Peter & Paul Church, Rochester


DATE: January 15, 1996

Our prayers for openness and guidance,

Our reflections of various models of staffing, as well as the strengths and areas needing improvement within our faith communities, and

Our conversations with parishioners and with each other, lead us to make the following recommendation for your approval.

We feel that this proposal addresses the immediate needs and circumstances of our individual parishes (specific proposals for each parish follow)

- 
1. We request the dissolution of the clusters of St. Anthony / Holy Apostles and St. Francis / Ss. Peter & Paul, effective June, 1996.
 2. We ask that individual pastoral appointments of leadership be established for Holy Apostles (in June, 1996), St. Francis (in June, 1996), St. Anthony (in June, 1996), Holy Family (in June, 1997), Ss. Peter & Paul (in June, 1996) (Unless clustered with the Roman Catholic Community of the 19th Ward)

Assuming that this is a viable model of ministry for the next five years, we think that this proposal could provide us with a greater stability and identity as a faith community than many of us have experienced in the last several years.

Thank you for your prayerful consideration of our proposal. We look forward to your response.

Projected Budget for 1996-1997:

Assumptions:

Our 1995-1996 Parish Operating Budget totals \$114,267. Of this amount, \$41,450 is for expenses for salaries and \$4,926 is spent for benefits - a total of \$46,376.

The balance - \$67,891 - covers remaining operating expenses for general parish, church, rectory, and religious education. Expenses have been steady at about this figure for several years. We would not budget any significant increase or decrease in this figure for 1996-1997.

Assuming salary increases of 3% and a 3.5% inflation increase for all other expenses, we could therefore project the following figures for 1996-1997:

Salaries and benefits	\$ 47,767	+ music @ 4330
All other expenses	\$ 70,267	
Total budget	\$118,034	

Recommendation #1: Interim Pastoral Administrator

Conversations with our pastoral team have convinced us that we would need the following positions given this model:

Pastoral Administrator	40 hrs.
Sacramental Minister	8 hrs.
Music and Liturgy Coordinator	15 hrs.
Business and Property Manager	40 hrs.
Secretary	25 hrs.

The budget for these position for salary and benefits:

<u>Position</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
P. Admin.*	\$27,872	\$4,460	\$32,332
Sac. Min. **	4,380	440	4,820
M/Lit.***	7,215	623	7,838
Bus/Prop*	21,500	3,450	24,950
Secretary****	10,400	946	11,346
Total	\$71,367	\$9,919	\$81,286

*1995-96 Annual Minimum Salary plus 3% projected increase for 1996-97 year.

**for priest ordained 20 years, annual salary \$21,900 (1995-96 guideline plus 3% increase); benefits at 10%

***at \$9.25/hour (falls halfway between starting hourly rate for Liturgy Coordinator and for Music Director I)

****\$8.00/hour

These projections obviously far exceed the \$47,767 we could reasonably expect to budget for salaries and benefits in 1996-1997.

It would be possible, in theory, to eliminate some of the projected positions. However, in our judgment, the quality of services offered here would necessarily decrease while the workload for those who remained would unrealistically increase.

We must conclude that this recommendation is no longer feasible on the basis of a budget analysis.

Recommendation #2: Join the Roman Catholic Community of the 19th Ward Cluster in June, 1996

At the request of our diocesan liaison, we have discontinued our conversations with the RCC-19 pending further notice. It is, therefore, very difficult, if not impossible, to offer any reliable projections for staff needs and staff budget.

The RCC-19 currently employs a large ministerial and support staff. Until we can talk together, we cannot assess whether this staff would be adequate to meet the needs of a four-parish cluster.

Further, we cannot project the proportion of parish income which would be directed to support the cluster staff budget. Currently, St. Monica's (the cluster parish with the most limited resources) contributes \$58,218, based on collections, rental income and fundraisers totaling \$129,540 (out of a total projected income of \$163,390). Since this projected income far exceeds our own and since our projected total for collections, rent, and fundraisers is \$72,450, we can reasonably expect to be asked for a lesser contribution. For example:

\$72,450 (SSPP) = 55% of \$129,540 (St. M)
for collections, rental income and fundraisers

\$32,000 (SSPP) = 55% (approx) of \$58,218 (St. M)
for cluster staff budget contribution

This is far less than the amount we have projected for salaries and benefits in 1996-97. It would permit us to pay \$7,838 for a Music and Liturgy Coordinator and still not exceed the projected budget:

To Cluster Budget	\$32,000
M/Lit. Coord.	7,838

	\$39,838

We would also expect to employ a part-time Business Manager for our Outreach Ministries, which would share the cost.

Sample of
closure
letter

Marie C. &
Joseph C.

Wilson Foundation

March 9, 1998

Mary Seebach
Ss. Peter and Paul's Church
720 Main Street West
Rochester, NY 14611-2390

160 Allens Creek Road
Rochester, New York 14618

716 461-4699

Fax 716 473-5206

Dear Mary:

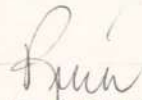
It is always so sad when a grant check is returned. We all had such high hopes of the community space filling a real need in the way of neighborhood outreach.

I have spoken at length with Father Tomasso and certainly understand.

I take joy in the fact that our paths have crossed and hope it may happen again.

Warmest personal regards.

Sincerely,



Ruth H. Fleischmann
Executive Director

RHF/dar

P.S. Am signing at the George Eastman House at 4 p.m. on Sunday, May 17th. Come if you can.

THE FUND-RAISING
DRIVE RAISED
FUNDS SATISFACTORY
TO ADDRESS THE
"REPAIR" ASPECT
OF THE CAMPAIGN.
THE PARISH WAS
UNABLE TO MOVE
FORWARD WITH
THE ADAPTATION
OF THE CHURCH'S
INTERIOR SPACE.